

Male, Single

10th November 1990

Kuala Lumpur

B + D Licenses

Owned Vehicles (Motorcycle + Car)

R Willing to Travel + Relocate

OBJECTIVE

Application for job vacancies in order to build my career related to my field

To enhance the knowledge, skills and abilities, and to be able to adapt to the needs of organization.

CONTACT ME

+6013 2525 529

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No 46, Jalan Damai Bestari 2, Alam Damai, 56000 Cheras, Kuala Lumpur, Malaysia



WORK EXPERIENCE

PDRM

at Ibu Pejabat Polis Kontinjen Pahang

Kuantan, Pahang

To manage and provide dialysis treatment toward patient at PDRM.

Organizing the medical budget expenses incurred for staff annually.

Clerk

at Arsierra Industries Sdn Bhd

Shah Alam, Selangor

Organization on secretarial, administrative and to ensure effective and efficient office operations.

2013 - 2014 DEC MAY

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2013

MAY - NOV

2012 - 2013 NOV APRIL

2014 FEB - JUNE

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Financial Advisor

at Redwheel Sdn Bhd

Jalan Ipoh, Kuala Lumpur

To manage and to consult on finances elements for planning a safe and comfortable future to the company.

Installer CCTV and Alarm System

at Atlas Precision Sdn Bhd

Cheras Business Centre, Kuala Lumpur Install, program, maintain and repair security or fire alarm wiring and equipment. Ensure that work is in accordance with relevant codes. And dealing with customer to ensure their satisfaction.

Customer Services

at Vads

Taman Tun Dr. Ismail , Kuala Lumpur Serve customer by providing product and service information. Resolving product and service issues.

2011-2012 SEP JULY

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2010 - 2011 APRIL AUG

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2010 - 2011 APRIL AUG

2007 - 2008

MARCH AUG

Cashier | Part Time

at Mc Donald

Taman Conought, Cheras, Kuala Lumpur Responsible for processing refunds and exchanges while managing the cash drawer. To manage and to organize on product and kitchen management. And also to cook food.

Recover Officer | Part Time

at Era Kutipan

Taman Sri Permaisuri, Cheras, Kuala Lumpur Responsible for reaching to customer to collect payment for overdue bills and other payment.

Technical Support

at Electronic Storage Data Center (ESDC)

Wangsa Maju, Kuala Lumpur Install, program, maintain and repair pc. Manage and organize on data entry for PERKESO

Baker

at Delifrance

Seri Kembangan, Selangor Produce and serve baked goods and other food to customer.



LANGUAGE



Malay 90%

PROFESSIONAL SKILLS

MS Office Statistic Packages for Social Sciences (SPSS)

MAPLE • • •

Arena Simulation Software

Programming C++-

Microsoft Access

MATLAB

Other Utilities Tools (antivirus, internet

(antivirus, internet tools, photo and graphic design software)

INTEREST



Coffee



Photography

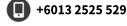


Games



Travel

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EDUCATION

Diploma In Quantitative Science

at University Tehcnology MARA (UiTM) Lendu, Melaka, Malaysia

2003 - 2007

Biology Science Courses

at Sek. Men. Keb. Bandar Damai Perdana Cheras, Kuala Lumpur, Malaysia

EXTRACURRICULAR

2011 - 2012

UiTM Module Semester

Attend all Module in every semester that University organize

2011 - 2012

Latihan Dalam Kumpulan | LDK

Higher Community in LDK



PERSONAL SKILLS





REFERENCES

Zurina binti Kassim

Lecturer at University Tehcnology MARA (UiTM)
Faculty of Computer and Mathematic Sciences,
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+6019 4542 392

Anwar Rahimi bin Dato' abd Rashid

Founder at Arsierra Industries Sdn Bhd No 15, Jalan Serendah 26/40, Seksyen 26, 40400 Shah Alam

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Nackulen Gendy Rajan

QR Resources

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